



## **Common Credentialing** Hospital Requirements for Vendor Representatives

**Hospitals set their credentialing standards for healthcare industry representatives (HCIRs) in patient care areas based on requirements and guidelines set by numerous governmental and healthcare industry organizations, some of which are summarized herein.**

Based on our relationship with nearly 9,000 healthcare locations, GHX has identified common requirements among healthcare providers aimed at satisfying these requirements. Be sure to check each hospital's specific requirements.

# GUIDELINES FOR HCIRS



## The Joint Commission (TJC)<sup>1</sup>

- From the Joint Commission: “In order to maintain patient safety, accredited health care organizations need to be aware of who is entering the organization and their purpose at the organization”
- Examples of additional requirements for HCIRs that have a direct impact on patient care include informed consent in accordance with organizational policy and implementation of infection control precautions and the patient safety program



## The CDC’s Advisory Committee on Immunization Practices (ACIP)<sup>2</sup>

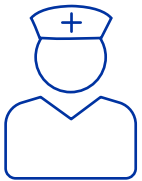
- ACIP houses their recommendation for HCIRs under the term healthcare personnel (HCPs) in their documentation.
- Current immunization guidelines for HCPs include vaccination for hepatitis B, influenza, COVID-19 (if mandated), measles, mumps, rubella, pertussis and varicella, with others recommended in certain circumstances



## American College of Surgeons (ACS)<sup>3,4</sup>

A facility’s designated authority for approving the presence of an HCIR in the operating room (OR) should:

- Supply a time-limited approval and appropriate identification (to be worn at all times)
- Ensure orientation to the facility is provided
- Verify the documentation of education and training in HIPAA compliance, that vaccinations of the HCIR is comparable to that of other personnel in contact with patients, appropriate conduct and attire in the OR, aseptic principles and sterile techniques, infectious disease and blood borne pathogens, occupational safety and operation-applicable practices for the HCIR



## Association of periOperative Registered Nurses (AORN)<sup>5</sup>

When allowed access to the OR, an HCIR should abide by the following measures:

- Provide technical support in accordance with the health care organization (HCO) policies and procedures and local, state and federal regulations
- Comply with a defined, restricted role
- Comply with the HCO’s policies and procedures, related to vendor sign-in/check in; appointment requirements; and wearing proper identification, preferably a photo identification badge
- Provide documentation of vaccinations as required by the HCO’s policies and procedures and infection prevention personnel
- Comply with the HCO’s policies and procedures for orientation and requirements for ongoing education on the devices, equipment, or supplies specific to the procedure in which he or she will be involved.

<sup>1</sup> Joint Commission Standards FAQ Details; Non-licensed, Non-Employee Individuals; Revised April 19, 2022 (<https://www.jointcommission.org/standards/standard-faqs/hospital-and-hospital-clinics/human-resources-hr/000001398/>)

<sup>2</sup> Immunization of Health-care Personnel: Recommendations of the Advisory Committee on Immunization Practices (ACIP), November 25, 2011 / 60(RR07);1-45 ([www.cdc.gov/mmwr/preview/mmwrhtml/rr6007a1.htm](http://www.cdc.gov/mmwr/preview/mmwrhtml/rr6007a1.htm))

<sup>3</sup> Statement on Healthcare Industry Representatives in the Operating Room, online May 1, 2000 ([www.facs.org/about-ac/s/statements/33-industry-reps-in-or](http://www.facs.org/about-ac/s/statements/33-industry-reps-in-or))

<sup>4</sup> Revised Statement on Health Care Industry Representatives in the Operating Room, October 1, 2016 (<https://www.facs.org/about-ac/s/statements/health-care-industry-representatives-in-the-operating-room/>)

<sup>5</sup> AORN Position Statement on the Role of the Health Care Industry Representative in Perioperative Settings May 2020 (<https://aornjournal.onlinelibrary.wiley.com/doi/full/10.1002/aorn.13065>)

Credentials	Offsite-Only	Non-Clinical Areas	Clinical Areas
<b>Background</b>			
Criminal Background Check Attestation	×	×	×
National Sex Offender Registry	×	×	×
General Liability Insurance	×	×	×
W-9	×	×	×
Photograph for badge photo or profile	×	×	×
<b>Immunizations</b>			
COVID-19		× (if mandated)	× (if mandated)
Tuberculosis (TB), No Expiration <sup>1</sup>			×
Influenza (seasonal)		×	×
Hepatitis B			×
Measles, Mumps, Rubella (MMR)			×
Varicella (immunity or immunization)			×
Pertussis			×
<b>Training (Product Competency)</b>			
HIPAA	×	×	×
Bloodborne Pathogens			×
OR Protocol / Infection Control			× (if relevant)
Radiation Safety			× (if relevant)
Product/Service Competency	×	×	×
<b>Policies (Hospital)</b>			
Vendor Access		×	×
Safety & Security	×	×	×
Code of Conduct / Ethics	×	×	×

<sup>1</sup>TB Screening and Testing of Health Care Personnel <https://www.cdc.gov/tb/topic/testing/healthcareworkers.htm>



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