

SOW SERVICES SCHEDULE VENDORMATE CREDENTIALING

1. **Overview:** Vendormate Credentialing (the “Service”), a Provider Solution, enables Customer and its Affiliates which subscribe to the Service (“Affiliates”), to screen and monitor vendors which are registered and pay registration fees (“Registered Vendors”), for compliance with Customer’s policies, rules and regulations as more particularly set forth herein. The Service provides a location where Customer may require its Registered Vendors and their Affiliates to acknowledge Customer’s vendor policies and to upload electronic versions of credentialing files.
2. **Service Details:** The fee metric is the number of Affiliates listed in the Order Form as of the Effective Date.
3. **Fee Adjustments:** Fees are based on the Service Details section. If additional Affiliates are added to the Service, Customer’s Service fees will automatically increase at the then current rate per additional Affiliate which amount shall be prorated for the remaining Service Term as of the date such Affiliates are added to the Service.

Customer acknowledges that each Registered Vendor will be responsible for an annual registration and monitoring fee (“Vendor Fee”) which is subject to change at GHX’s discretion. Neither GHX nor Customer is responsible for its Registered Vendor’s payment obligations.

4. GHX Responsibilities

- a. Use commercially reasonable efforts to make the Service available 24 hours a day, seven days a week, at least 98.5% of the time as measured on a monthly basis.
- b. Initiate Launch
- c. Input profiling categories, as directed by Customer, for Registered Vendors.
- d. Input Customer specifications for badge issuance.
- e. Screen Registered Vendors against federal and state sanctioned watch lists. The check may include lists such as SAM.gov, OFAC, HHS/OIG List of Excluded Entities, DEA Registrant Actions, TRICARE Sanctions, GSA Excluded Parties List, FDA Actions, State Disciplinary/Sanction Exclusion Lists, and State Medicaid Exclusion Lists. The Service monitors these lists on a monthly basis, and alerts Customer when a match is found.
- f. Conduct up to two remote trainings, for individuals authorized by Customer to login to the Service (“designated individuals”)
- g. Upload policies and procedures and configure document repository requirements as directed by Customer, subject to GHX’s then standard current policies. GHX will review credentialing files uploaded by Registered Vendors and their Affiliates for compliance with the Customer requirements, as directed by Customer, subject to GHX’s then standard current policies
- h. The Service includes access to a report dashboard with data on Registered Vendors’ and their Affiliates’ participation, compliance status, and badge issuance system activity.
- i. Provide notification of Service availability to the list of Registered Vendors, Registered Vendors’ affiliates, and other vendors provided by Customer, regarding the Service.
- j. Notify Registered Vendors and their affiliates of material updates or changes to Customer’s credentialing requirements stored in the Service.
- k. Provide designated individuals access to the Service.
- l. GHX is not responsible for the type, content or accuracy of the policies or documents uploaded by Customer, Registered Vendors or their Affiliates.

5. Customer Responsibilities

- a. Implement the number of Affiliates listed in the Service Details section simultaneously in accordance with standard GHX implementation timelines.
- b. Use commercially reasonable efforts to require its vendors and their affiliates to become Registered Vendors and comply with Customer’s credentialing requirements.
- c. Obtain access to GHX servers through the World Wide Web at Customer’s own expense.

- Customer will maintain internet browsers so that the Service works appropriately.
- d. Provide policies and procedures to GHX to upload in the Service. Customer policies and procedures will not require Registered Vendor affiliates to provide sensitive personally identifiable information or personally identifiable information of Registered Vendor's affiliates, such as social security numbers, background check and drug screen results.
 - e. Make available necessary resources and provide necessary data and information to support the implementation of, and subscription to, the Service.
 - f. In order to use the Service's badge issuance system, Customer must provide badge station materials including, but not limited to, signage, hardware, badge paper, printer, and ink and any other materials as may be required from time to time at Customer's own expense. Registered Vendor Affiliates are issued single-use badges in accordance with the specifications approved by Customer.
 - g. Configure, with GHX remote support, badge issuance system at desired points of entry at the Licensed Facilities or Affiliates utilizing the Service. Customer will make IT resources available to configure badge issuance system at Customer's desired points of entry within 30 days of Launch.
 - h. Agrees to use the Service on an exclusive basis to credential its vendors, Registered Vendors and their affiliates within 60 days of Launch. Nothing herein prohibits Customer from performing its own investigations on its vendors or proposed vendors, or engaging other companies to perform limited searches with regard to vendors from time to time, whether in connection with its due diligence activities or for legal, regulatory, compliance, risk management or general business purposes, or otherwise in the discretion of Customer.

6. **Acceptance:** The Service is accepted when GHX has notified one designated individual the Service has been made available to Registered Vendors.